

Department of Elections for Sussex County
119 North Race Street
Georgetown, Delaware 19947
Phone: (302) 856-5367
Fax: (302) 856-5082
Web: <http://electionssc.delaware.gov>

STUDENT ELECTION OFFICERS Attention Sussex County High School Students!!

On June 30, 2003 a new law went into effect in Delaware with the hope that it would provide students with a greater awareness of:

- the election process
- the rights and responsibilities of voters
- The importance of participating in the electoral process.

The law allows interested 16 and 17 year old students to become Election Officers provided they meet the following qualifications:

- 16 years of age at the time of the election in which he or she is serving as an Election Officer
- United States Citizen
- Parent/Guardian and School Approval

The *Student Election Officer Program* provides you the opportunity to participate in government, serve your community, and learn about the electoral process. Hopefully, this opportunity will encourage you to become active voters when you reach 18 years of age and continue to serve as Election Officers.

This is a great way to serve your community and as an added bonus, you will be paid \$190 for your efforts. You will work on a team of 7-14 people headed by an Inspector who has responsibility for the operation of the polling place. All Election Officers are required to attend training that lasts approximately two hours. Compensation for this class is included in the \$190 Election Day pay. Our office will notify you of the time, date, and location of this training when you are appointed to a specific work location.

We hope that you will choose to participate in the *Student Election Officer Program*. Working together, we can take a positive step in reducing the decline in voter participation – now and in the future.

If you have any questions about this program, please feel free to contact the Department of Elections for Sussex County: Phone: 856-5367

Email: kenneth.l.mcdowell@state.de.us

Or jean.m.turner@state.de.us

More information about this program is on the back of this page and a **Student Election Officer Application** is attached. Application is also available at our website.

STUDENT ELECTION OFFICERS

Additional Information

Election Dates in 2008 (polls are open from 7 a.m. to 8 p.m.)

- **Tuesday - February 5, 2008 – Presidential Primary Election**
- **Tuesday - September 9, 2008 – Primary Election**
- **Tuesday - November 4, 2008 – General Election**

Qualifications

- Resident of Sussex County
- U.S. Citizen
- At least 16 years of age on or before November 1 of election year.
- Must have a copy of your Social Security Card
- Must be available for complete day – from 6:00 a.m. until approximately 9:00 – 9:30 p.m.
- Must provide own transportation and meals
- Must have parent/guardian and school approval

Compensation

- \$190 per election which includes attendance at a mandatory two- hour training session before each election

Election Officer Team Member Responsibilities

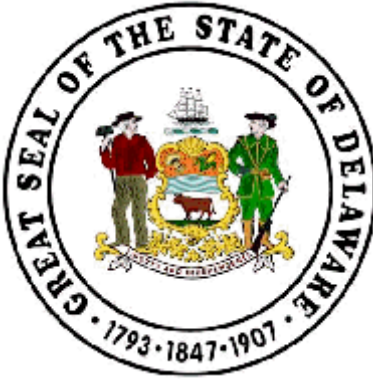
- Attend a mandatory two-hour training session. Failure to attend will eliminate you from the program.
- Complete **Student Election Officer Application** and have it signed by parent/guardian and school principal.

On Election Day:

- All Election Officers report to the polling place by 6:00 a.m. to assist in preparations to open the polls promptly at 7:00 a.m.
- Assist Inspector and other Election Officers with the duties as assigned to conduct the election. These include: checking names on poll lists, filing signature cards, conducting name and address change transactions and operating voting machines.
- Following the 8:00 p.m. close of polls, all Elections Officers assist the Inspector in closing down the site. When all tasks are completed, you will be dismissed by the Inspector - normally between 9:00 – 9:30 p.m.
- You may not leave the polling place for any reason on Election Day.

Number of Students Needed

- A limited number of Student Election Officer Positions will be available. In the event that a large number of applications are received, the first applications received will be the first assigned.
- Students will be notified of appointment and scheduled training class approximately one month in advance.



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STUDENT ELECTION OFFICER APPLICATION

Full Name _____

Street Address _____

City _____ State DE Zip Code _____

Mailing Address (if different from above) _____

Telephone Number _____ Birthdate _____ SSN _____

Name of School Attending _____

E-Mail Address _____

Please indicate which election you would like to work. You can choose both.

_____ **Presidential Primary Election - February 5, 2008**

_____ **Primary Election - September 9, 2008**

_____ **General Election – November 4, 2008**

I understand that in order to meet the legal requirements and to qualify as a participant in the Student Election Officer Program I must:

- Be at least 16 years of age at the time of the election which I am serving as an Election Officer
- Be a United States citizen

I understand that there are a limited number of Student Election Officer Positions and they will be filled in the order that applications are received. By signing this document, you are acknowledging your understanding that transportation and food are not provided on Election Day.

Signature of Student: _____ Date: _____

Signature of Parent/Guardian _____ Date: _____

Signature of Principal _____ Date: _____

NOTE: This application must be returned to the Department of Elections for Sussex County – P.O. Box 457 – Georgetown DE 19947 – Fax: 856-5082